CONSTITUTION OF TRANSITION TOWN MONAGHAN

1 Name

The name of the group shall be Transition Monaghan.

2 Aims

- To build a sustainable and resilient local economy by equipping the community to better withstand fluctuations in global energy, food supplies and other resources.

3 Objectives

Transition Monaghan will fulfil these aims by:

* **Awareness Raising**

  Raise awareness within Co. Monaghan in the subject of “Community and Personal Responses to Climate Change and Energy Scarcity”.

* **Establishing Working Groups & Sub Committees**

  Establish working groups for key sectors of the community such as: food, energy, housing, transport, education, health, youth, tourism and local economy. Furthermore, sub committees shall be established for the planning and oversight of Transition Monaghan events and projects. Each group will promote and support initiatives that promote a resilient and local economy and a reduction in energy consumption and carbon emissions.

* **Promoting sustainability and local resilience for the benefit of all by:**

  The preservation, conservation and the protection of the environment and the prudent use of resources;

  The encouragement of local food consumption and production;

  The advancement of local livelihoods;

  The promotion of sustainable means of achieving economic stability and regeneration whilst preserving the needs of future generations;

  The cultivation of positive inter – generational links for the promotion of sustainability skills and environmental protection.

  Running events to promote all of the above.

* **Fundraising**

  Raise funds and receive contributions where appropriate to finance the work
• Being inclusive

Transition Monaghan operates a policy of non-discrimination and inclusivity and fully supports the United Declaration of Human Rights (General Assembly Resolution 217A (III)).

4 Membership

(a) Membership of Transition Monaghan shall be open to any member of the community who is interested in helping the group to achieve its aims and willing to abide by the ethos of the group, and will be free of charge.

(b) Decision making is by consensus where possible and if consensus cannot be reached, by majority vote.

(c) Registration and termination of membership

- Registration is by providing a committee member with applicant’s name, address and telephone number and email address.
- Provision of details will imply consent to membership details being stored securely on membership database as well as the group mailing list. Members will be made aware that their details will be stored in this manner, and may, in writing, unsubscribe from any mailing list or other promotions of Transition Monaghan.
- Any member of Transition Monaghan may resign his/her membership by giving to the secretary of the association written notice to that effect.
- The Steering Committee may, by resolution passed at a meeting thereof, terminate or suspend the membership of any member, if in its opinion his/her conduct is prejudicial to the interests and objects of the association, provided that the individual member shall have the right to be heard by the Steering Committee before the final decision is made.

5 Management

(a) Transition Monaghan shall be administered by a Steering Committee

(b) Members of the Steering Committee will be elected at the group’s Annual General Meeting (AGM). Steering Committee Members must be at least 18 years old.

(c) The officers of the Steering Committee shall be:

The Chairperson
The Treasurer
The Secretary

and such other officers the group may deem necessary. These are elected at the AGM.

(d) The Steering Committee shall meet at least six times a year.
At least 50% minus one of the Steering Committee members must be present for the Steering Committee meeting to take place.

Decision making at Steering Committee meetings shall be by consensus where possible and if consensus cannot be reached, by majority vote. The chairperson/facilitator will decide how this is to be done.

The Steering Committee has power to set up sub-groups and working parties as deemed necessary, which shall be accountable to the Steering Committee.

All meetings must be documented and the minutes made available to any interested party.

All Steering Committee members shall be given at least one week’s notice of a meeting unless it is deemed an emergency meeting.

Facilitation and other roles at Steering Committee meetings will be on a rotating basis.

Minutes will be taken by the Secretary, unless he/she is unavailable in which case the committee will decided on a substitute at the meeting.

Provision will be made to hold at least two publicly open meetings per year, further to steering committee meetings. The steering committee may decide to make any meeting public or private in advance of the meeting.

Reasonable effort will be made to ensure meetings are accessible for all members of the community.

Finance

Any money obtained by the group shall be used only for the group.

Any bank accounts opened for the group shall be in the name of the group.

Any cheque issued shall be signed by at least two of any three nominated signatories.

The Steering Committee will ensure that the group stays within the budget.

General Public Meetings including Annual General Meetings

The Steering Committee will hold an Annual General Meeting (AGM) once a year.

The business of the AGM shall include:

- A report from the Chairperson of the group’s activities over the year;

  * A report and presentation of the last financial year’s accounts from the Treasurer on the finances of the group;

  * Electing any new members to the Steering Committee;
* Considering any other matter as may be appropriate at such a meeting.

(c) The Chair of the group shall normally chair these meetings.

(d) Where possible members shall be notified personally, otherwise notice will be deemed served by advertising the meetings in at least two public places giving at least 14 days’ notice of the meeting.

(e) All meetings, including AGMs, must be documented and the minutes made available to any interested party.

(f) The quorum for Annual General Meeting shall be at least eight (8) persons of which no more than four (4) shall be Steering Committee members.

8 Alteration of the Constitution

(a) Proposals for amendments to this constitution or dissolution must be delivered to the secretary in writing. The secretary in conjunction with all other officers shall then decide on the date of a forum meeting to discuss such proposals, giving at least four weeks (28 days) clear notice.

(b) Any changes to this constitution must be agreed by at least two thirds of those members present and voting at any general meeting.

9 Dissolution

The group may be wound up at any time if agreed by two thirds of those members present and voting at any general meeting. Any assets shall be returned to their providers, if they require it, or shall be passed to another group with similar aims.

10 Adoption of the Constitution

This constitution was adopted by the members present on:

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Signed:

(Chair)

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(Secretary)

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(Treasurer)
Transition Monaghan
% Michael Connolly
The Wren’s Nest
Stranooden
Co. Monaghan